

**United Nations Mission in Liberia  
(UNMIL)**

**Advertisement - Vacancy Announcement- Internal/External**

<b>Vacancy#:</b> UNMIL-SUB-CSD-ENG-17-007	<b>Deadline:</b> 23 January 2017
<b>Post Title:</b> HVAC Tech ( <b>Thirteen Positions</b> )	<b>Level:</b> ICs
<b>Organizational Unit:</b> Engineering Section	<b>Location:</b> Monrovia and Sectors
<b>Initial Appointment:</b> Initial Six (6) Month subject to funding of the post and satisfactory performance.	<b>IMIS Post#:</b>
	<b>Indicative Minimum Annual Gross Salary:</b> USD
<p>UNMIL invites qualified external/internal applicants to apply for the position highlighted above. Applicants are requested to complete form P.11 available at UNMIL Human Resources Section and attach copies of the following: <b>Proof of Liberian nationality (Birth certificate/ Passports), educational certificates and reference letters from previous employers. Incomplete P.11 forms will not be processed. Please note that you can also apply by email to <a href="mailto:unmilrecruitment@un.org">unmilrecruitment@un.org</a> . Kindly note that applications upon receipt will be reviewed and only short-listed candidates will receive acknowledgement.</b></p>	

**Description of Main Duties:**

Under the direct supervision of the Unit Chief and the overall supervision of the Chief Engineer and with specific instruction, the incumbent will perform as follows:

- Periodically disassembles and overhauls reciprocating refrigeration compressors, and related equipment;
- Performs complex repairs on air conditioning units.
- Makes complex repairs to HVAC compressors, pumps, air conditioning control systems, and air compressors;
- Replaces sub-assembly units in small and large heating, ventilating and cooling systems;
- Cleans, oils, greases, and replaces worn parts on heating and ventilation equipment;
- Repairs, packs, and replace valves, gauges, and fittings;
- Installs, repairs, or maintains electrical receptacles, switches, control system;
- Responsible for services, maintenance and repairs of refrigerated transport containers including electric power units and walk-in cold store/freezer units;
- Identifying the sources for spare parts and maintaining the required inventory of them;
- Carries out load calculations;
- Determines type and capacity of systems, equipment selection and layout;

**Profile Requirements:**

a) **Qualifications, skills, experience:**

- Education:** A minimum education to read and write;
- Experience:** A minimum of 1 year practical experience in installations with the trouble shooting of the control wiring circuit.
- Languages:** Ability in spoken and written English is a requirement;

b) **Competencies and values:**

- Planning and Organizing:** Ability to manage a large volume of work in an efficient and timely manner, ability to work under pressure, with conflicting deadlines.

- **Teamwork and respect for diversity:** Ability to establish and maintain effective partnerships and respect for diversity and gender;
- **Communication:** Proven interpersonal skills; good spoken and written communication skills.

**Preference will be given to equally qualified women candidates.  
Completed detailed applications documentation as specified above referring to  
Vacancy# UNMIL-SUB-CSD-ENG-17 - should be forwarded to the attention of:  
Human Resources Management Section, UNMIL Logistic Base, Star Base, Monrovia**