

**United Nations Mission in Liberia  
(UNMIL)**

**Advertisement - Vacancy Announcement- Internal/External**

<b>Vacancy#:</b> UNMIL-SD-TPT-17-007	<b>Deadline:</b> 03 July 2017
<b>Post Title:</b> Light Duty Mechanic (Six Positions)	<b>Level:</b> ICs
<b>Organizational Unit:</b> Transport Section	<b>Location:</b> Monrovia and Sectors
<b>Initial Appointment:</b> Initial Six (6) Month subject to funding of the post and satisfactory performance.	<b>IMIS Post#:</b>
	<b>Indicative Minimum Annual Gross Salary:</b> USD
<p>UNMIL invites qualified external/internal applicants to apply for the position highlighted above. Applicants are requested to complete form P.11 available at UNMIL Human Resources Section and attach copies of the following: <b>Proof of Liberian nationality (Birth certificate/ Passports), educational certificates and reference letters from previous employers. Incomplete P.11 forms will not be processed. Please note that you can also apply by email to <a href="mailto:unmilrecruitment@un.org">unmilrecruitment@un.org</a> . Kindly note that applications upon receipt will be reviewed and only short-listed candidates will receive acknowledgement.</b></p>	

**Duties and responsibilities:**

**Under supervision of the OIC Light Duty Workshop, the Vehicle Mechanic will be responsible for the following duties:**

- Maintain and repair UN-owned vehicles, in accordance with vehicle manufactures' standards.
- Ensure that all relevant safety procedures have been followed when repairing and fitting replacement parts.
- Conduct vehicle inspections on UN-owned vehicles. Diagnose faults and identify the parts required to effect maintenance and/or repairs.
- As part of a team, the incumbent will have knowledge in one or more of the following specialised systems: Automotive Electrical System; Air conditioning systems; Suspension Systems; Braking systems (including ABS systems); Body Work and painting.
- Will also have knowledge in one or more of the following specialised areas; Diagnostic and fault finding; Quality control/assurance; Road testing; Vehicle recovery; Is capable of safely adapting vehicles to meet specific requirements, overhauling major assemblies, fabricating components and spare parts, and extemporising repairs;
- Performs other duties as required.

**Profile Requirements:**

**(a) Qualification requirements**

**Education:** A minimum education to read and write;

**Experience:** A minimum of 1 year practical experience in the repair and maintenance of Light Duty vehicles

**Languages:** Ability in spoken and written English is a requirement;

**(b) Competencies and values**

**Planning and Organizing:** Ability to manage a large volume of work in an efficient manner, ability to work under pressure, with conflicting deadlines.

**Teamwork and respect for diversity:** Ability to establish and maintain effective partnerships and respect for diversity and gender;

**Communication:** Proven interpersonal skills; good spoken and written communication skills.

**Preference will be given to equally qualified women candidates.  
Completed detailed applications documentation as specified above referring to  
Vacancy# UNMIL-SD-TPT-17-007 should be forwarded to the attention of:  
Human Resources Management Section, UNMIL Logistic Base, Star Base, Monrovia**