

**United Nations Mission in Liberia
(UNMIL)**

Vacancy Announcement- Internal/External

Vacancy#:	Deadline: 29 March 2017
Post Title: Radio/Studio Technicians (2 Positions)	Level: Individual Contractor (IC)
Organizational Unit: Public Information Section/UNMIL Radio	Location: Monrovia
Initial Appointment: Initial three (3) months subject to operational requirements and satisfactory performance	IMIS Post #:
	Indicative Minimum Annual Gross Salary: 3,441
UNMIL invites qualified external/internal applicants to apply for the position highlighted above. Applicants are requested to complete form P.11 available at UNMIL Human Resources Management Section and attach copies of the following: Proof of Liberian nationality (Birth certificate/ Passports), educational certificates and reference letters from previous employers. Incomplete P.11 forms will not be processed. Please note that you can also apply by email to unmilrecruitment@un.org. Kindly note that applications upon receipt will be reviewed and only short-listed candidates will receive acknowledgement.	

Description of Main Duties:

Under the general supervision of the Chief of UNMIL Radio, Public Information, the incumbent shall be responsible to perform the following duties:

Staff working in the area of broadcast technology will normally be required to work in either a studio environment or in the field, installing and maintaining various types of transmission equipment. The incumbent may be responsible for some or all of the following duties, depending upon job requirement:

- Install, operate and maintain a diverse range of broadcast technology equipment, FM transmitter systems, studio transmitter links, remote broadcasting equipment, broadcast consoles and other studio equipment, computer assisted radio automation systems, tools and software and other associated ancillary systems and support equipment;
- Confer with producers in order to determine and achieve the desired effects for a production and record, synchronize, mix, or reproduce media content for live performances or pre-recorded events. Fine edit interviews, features, discussions, and other program segments;
- Perform the inspection, repair, and maintenance of FM transmitters sites studio broadcast facilities, including studio equipment in the mission area;
- Ensure proper care in the use and maintenance of equipment and supplies. Promote continuous improvement of workplace safety and environmental practices;
- Maintain a broad knowledge of state-of-the-art technology, equipment, and/or systems.
- Perform other related duties as required;

Competencies:

Professionalism - Excellent hands-on technical training and problem solving skills; good knowledge of relevant broadcast technology policies, structure and strategy as it relates to area of assignment; proven analytical skills; ability to adapt and be innovative as new communications challenges arise. Outstanding knowledge of the operating characteristics of a wide-range of media and broadcast equipment used in all aspects of communications and public information; familiarity with current trends and developments in radio.

Communications – Good communication skills, including the ability to convey technical concepts and recommendations to non-technical staff at all levels, both orally and in writing, in a clear, concise style; - Ability to exercise independent judgment and make decisions on difficult and complex problems. Planning and Organizing - Ability to organize, plan and implement work assignments, juggle competing demands and work under pressure of frequent and tight deadlines.

Technological Awareness – in-depth knowledge of and extensive experience in broadcast technology and related systems.

Client orientation – Ability to identify clients’ needs and find appropriate solutions; ability to establish and maintain productive partnerships with clients.

Teamwork – Excellent interpersonal skills and ability to establish and maintain effective working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.

Commitment to continuous learning – Willingness to keep abreast of new developments in the field of broadcast technology.

Qualifications and Experience:

High School Diploma or equivalent.

Additional training and certifications in broadcast technology sound engineering, telecommunications engineering or other related field or an equivalent combination of education, certification and experience in the broadcast technology/communications field.

Work Experience

At least 5 years of progressively responsible professional experience.

Languages

Fluency in spoken and written English; knowledge of a second UN language is an advantage and sometimes a requirement. Fluency in the language may be essential.

<p>Preference will be given to equally qualified women candidates. Completed detailed applications documentation as specified above referring to <u>Vacancy</u> - should be forwarded to the attention of: Human Resources Management Section, UNMIL Logistic Base, Star Base, Monrovia</p>
